



## CITY OF MATLOSANA

<b>Bid Number:</b>	<b>COM/SCM/T/22/2025/26</b>
<b>DESCRIPTION:</b>	<b>APPOINTMENT OF SERVICE PROVIDER FOR UPDATING AND MAINTENANCE OF CITY OF MATLOSANA FIXED ASSETS REGISTER FOR 2025/2026 – 2027/28 FINANCIAL YEARS WHEN REQUIRED.</b>
<b>BID CLOSING DATE:</b>	<b>30 MARCH 2026</b>
<b>INFORMATION SESSION:</b>	<b>09 MARCH 2026 @10H00</b> City of Matlosana Municipal Finance Boardroom Mayibuye Building Klerksdorp 2570
<b>CONTACT PERSON:</b>	<b>MR J MILLER</b>
<b>CONTACT NO:</b>	018 487 8511
<b>BID VALIDITY PERIOD:</b>	90 days
<b>PHYSICAL ADDRESS WHERE BID DOCUMENTS CAN BE COLLECTED:</b>	TENDER DOCUMENTS ARE AVAILABLE FROM THE SCM OFFICES, Expenditure Section, Mayibuye Building,
<b>SUBMIT BIDS TO:</b>	Tender Box: City of Matlosana Municipal Offices MAYIBUYE BUILDING Klerksdorp 2570
<b>NON-REFUNDABLE DOCUMENT FEE:</b>	R 500.00
<b>ADVERTISED DATE</b>	<b>27 FEBRUARY 2026</b>

Bidders' attention is specifically drawn to the provisions of the bid rules which are included in the bid documents.

The Municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.

City of Matlosana reserves the right to accept any portion of any tender to appoint multiple suppliers and to waive any requirements as contained in the tender conditions.

Bids completed in pencil or erasable pen will be regarded as invalid bids.

Submission of electronic and fax bids are not acceptable.

As part of the tender conditions bidders must participate in the corporate social responsibility (community- investment) initiative of the municipality.

It is therefore compulsory for all bidders appointed by the municipality to contribute A mandatory 2% CSR contribution will be calculated on the VAT-exclusive amount. VAT will only apply where the bidder is VAT-registered.

All bids must be submitted in a **sealed envelope**. Bids submitted in an unsealed envelope will be regarded as **invalid** and will **not be accepted**.

**Ms. LESEGO SEAMETSO**  
**MUNICIPAL MANAGER**  
**CORNER BRAM FISHER AND O R TAMBO STREET**  
**KLERKSDORP**  
**2570**